



TRANSPORTATION ADMINISTRATIVE SERVICE CENTER (TASC)

TASC embodies the basic concept of the National Performance Review (NPR) to make government work better and cost less. By using a combination of federal staff working in partnership with private sector contractors, TASC delivers quality services at competitive prices to DOT and other governmental entities. As a business-like operation, TASC recovers its operating costs through fees.

TASC Business Practices
Worklife Wellness
Facilities Service Center
Information Services
Learning and Development
Space Management
Security Operations
Information Systems Management Consulting
Information Technology Operations
Acquisition Services
Human Resources Services

During FY 1998, TASC continued to improve its management framework and infrastructure, which in turn, improves its ability to operate as a strong self-sustaining organization. TASC continues to focus on being the provider of choice for support services in over 70 areas to the Department's Operating Administrations as well as non-departmental customers. TASC increased its total revenue from \$107.4 million in FY 1997 to \$140.2 million in FY 1998, an increase of \$32.8 million, including a 143 percent increase in revenue from non-DOT customers. In

FY 1998, revenue from non-DOT customers made up 21 percent of total TASC revenue. A majority of this non-DOT revenue was generated from Information Technology Omnibus Procurement (ITOP) services provided to various organizations in the Department of Defense and Year 2000 services provided to the numerous non-DOT customers. Since its inception, TASC has continued progress in reducing costs. In FY 1998, TASC reduced service charges to procure contract printing by 50 percent and reduced TASC Computer Center rates by 15 percent. TASC has also increased the number of services that are billed through fees based on usage rather than cost allocation. When established in 1996, only 4 percent of TASC activities were billed on usage based fees. Beginning in FY 1999, 45 percent of TASC activities will be billed through this methodology. Usage based fee activities give TASC customers more control over costs.

Another major accomplishment is the continued success of the ITOP program. In 1996, ITOP began as a highly visible, Government-wide, 7 year, \$1.13 billion information technology service program that embodies the tenets of the National Performance Review and various procurement reform legislation of recent years. As a result of ITOP's enormous success, the program has utilized its \$1.13 billion contract value in less than 3 years, greatly exceeding expectations.

Consequently, TASC is in the process of awarding ITOP II, a 7-year, and \$10.0 billion version of the original ITOP program. Based on the continued high demand for this service, we anticipate that the program will continue to be a success.

Transportation Administrative Service Center
Statement of Financial Position
As of September 30, 1998
(Dollars in Thousands)

ASSETS		FY 1998
Cash		24,785
Accounts Receivable		14,476
Travel Advances		
Other Advances		59
Other Assets:		
Prepayments		374
Fixed Assets:		
Equipment - Personal Property	24,854	
Less: Accumulated Depreciation	<u>(16,010)</u>	8,844
Automated Data Processing Software	1,495	
Less: Accumulated Depreciation	<u>(658)</u>	837
Leasehold Improvements	787	
Less: Accumulated Depreciation	<u>(686)</u>	101
Total Assets		<u>49,476</u>
 LIABILITIES		
Accounts Payable:		
Government Agencies		3,503
Commercial Vendors		17,730
Accrued Liabilities:		
Advances from Others		512
Advances from Others - WCF Operations		7,444
Salaries and Wages		1,921
Annual Leave		1,509
Actuarial Liability		<u>857</u>
Total Liabilities		<u>33,476</u>
 CAPITAL		
Total Equity (See Equity Statement)		16,000
Total Liabilities and Capital		<u>49,476</u>

**Transportation Administrative Service Center
Statement of Equity
As of September 30, 1998
(Dollars in Thousands)**

	FY 1998
EQUITY INVESTED	9,822
EQUITY AVAILABLE FOR REINVESTMENT	9,852
CAPITAL INVESTMENTS - UNFILLED ORDERS	298
CUMULATIVE RESULTS FROM OPERATIONS	(3,115)
FUTURE FUNDING REQUIREMENTS	<u>(857)</u>
TOTAL EQUITY	16,000

**Transportation Administrative Service Center
Statement of Revenue and Expense
For Period Ended September 30, 1998
(Dollars in Thousands)**

REVENUE:	FY 1998
OST	11,003
USCG	19,933
FAA	39,196
FRA	1,433
NHTSA	7,563
FTA	5,060
SLSDC	151
RSPA	2,528
MARAD	2,779
OIG	1,510
FHWA	17,695
Others <u>1/</u>	30,428
REVENUE FROM BILLINGS	139,279
Employee Parking Fees	700
Coin Operated Copiers	43
TASC Fitness Center Fees	183
TOTAL REVENUE	140,205
LESS: ACTUAL EXPENSES :	
Customer Service Revenue	1
Disability Plan Project	12
Drug Awareness/Testing	(5)
Alcohol Awareness	2
Drug and Alcohol Program	2,436
Departmental Program	720
Personnel Operations	1,772
DOT Connection - CSC	(1)
DOT Connection	806
Unemployment Compensation	1,019
Consolidated Federal Funds Report	60
Single Audit Clearinghouse	145
Federal Laboratory Consortium	22
Deferred Billing	(142)
WCIS	40
Telecommunications - Other	5,888

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(Dollars in Thousands)

FTS	1,563
IDN	745
Voice Mail	409
Telecommunications - Moves/Changes	785
Voice Mail - NHTSA	116
Custom Routing Service	43
Telecommunications - Local Services	643
Telecommunications - Maintenance	771
Telecommunications - USCG	81
Telecommunications - Miscellaneous Expense	665
Telecommunications - Special Services	699
TCC Services	21,323
Year 2000 Service Bureau	2,020
Departmental E-Mail	882
Departmental Internet/Intranet	257
Local Area Network	1,281
Custom Services	187
PC Maintenance	36
Hardware/Software Supply	152
Telecommuting Services	16
Accounting Services	6
Health and Fitness - NASSIF	(18)
TASC Fitness Center	302
Motor Pool	665
Mail	1,690
Postage	2,787
Equipment Accounting Section	106
Transit Benefits	3,837
Parking Management	127
Transit Fare Media	(104)
Employee Parking Fees	700
Shuttle Bus	247
Warehouse	620
Building Management - NASSIF	2,971
Special Building Services	220
Building Delegation	2,996
OSHA	2
Satellite Copiers	566
Coin Operated Copiers	33
In-House Plant	1,954
Special Publications Distribution Services	24
Printing - Contracted	8,157
Contract Administration	698

**Transportation Administrative Service Center
Statement of Revenue and Expense
For Period Ended September 30, 1998
(Dollars in Thousands)**

Copy Centers - NASSIF	611
Copy Centers - FOB10A	300
Copy Centers - Transpoint	314
Photo - In House	298
Photo - Contracted	52
Initial Distribution	1,179
Subsequent Distribution	1,330
Library - NASSIF	1,722
Library - FOB10A	865
Library - Transpoint	254
Library - Technical Services	45
Special Library Services	25
Graphics - In House	748
Graphics - Contracted	134
Graphics	413
Procurement Operations	414
ITOP	2,120
ITOP - Non-DOT Contract	20,708
Procurement - Non-DOT	993
Contract Information System	60
Presentation Service	13
Multi Media Services	556
Sign Language Interpretation	204
Space Management	1,071
TASC Rent	1,885
Security & Investigations - OST	421
OST Transportation	93
Passports & Visas	129
Building Security - NASSIF	1,361
Building Security - FOB10A	1,097
Building Security - Transpoint	957
Other Security & Investigations	1,481
Personnel Security	257
Adjudicative Service	184
Computer Center Training	670
Training & Organizational Development	579
DAFIS Operations	6
DAFIS Production/Maintenance	6,255
DAFIS Evolution	3,287
DAFIS Services	226
Docket Management System Operation	1,902

**Transportation Administrative Service Center
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Docket Management System	(2)
Procurement Streamline	81
IPPS Operations	5,588
Applications - Pool Services	2,097
Applications - Dedicated	2,578
Applications - Non-DOT	12
Technology Group	108
Docket Management Development	871
CPMIS	567
TOTAL EXPENSES	141,154
FY 1998 NET RESULTS FROM OPERATIONS	(949)
FY 1997 CUMULATIVE RESULTS	(2166)
CUMULATIVE RESULTS FROM OPERATIONS	(3,115)

1/ Represents the net of billings to Non-DOT customers.